

Item 3.1
CONSENT AGENDA

for

May 11, 2021, Regular Board Meeting

1. Approval of Minutes

- April 12, 2021 Regular Board Meeting

2. Presentation of Bills of Account

3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Jodonna Carlson	Adult Education & Literacy Instructor - MPCF	04/30/2021	05/05/2021	Personal.
Laurie Hempen	Human Resources Director	01/23/2017	06/25/2021	Personal.
Michael Nye	Manufacturing/Safety Trainer - CBIZ	11/12/2019	05/14/2021	Personal.
Pam Peterson	Mailroom/Shipping Receiving Assistant	06/08/1998	05/14/2021	Accepted Administrative Assistant – Health Professions position.
Lori Stewart	Evening Receptionist/Housekeeper – Mt. Pleasant Center	12/01/2020	05/06/2021	Personal.

4. Employment Contracts

- a. FY 2022 Administrative Contracts (see attached list)
- b. FY 2022 Athletic Contracts (see attached list)
- c. FY 2022 Faculty Contracts (see attached list)
- d. FY 2022 H.E.A. Professional Services Contracts (see attached list)
- e. FY 2022 PESA Contracts (see attached list)
- f. FY 2022 Professional Services Contracts (see attached list)
- g. FY 2022 Support Staff Contracts (see attached list)

Name	Title	Contract Period	Salary
Jodonna Carlson (Replacement)	Adult Education & Literacy Instructor - MPCF	April 30, 2021 – June 30, 2021	\$6,911.96 (\$ 41,000.00 annual)
Kelee Marcy (Replacement)	Assistant Men’s and Women’s Soccer Coach/Resident Advisor (.8 FTE)	April 27, 2021 – June 30, 2021	\$3,241.59 (\$18,000.00 annual)
Ugo Perego (Replacement)	Instructor - Biology	August 13, 2021 – August 11, 2022	\$66,500.00 (\$ 66,500.00 annual)
Pam Peterson (Replacement)	Administrative Assistant – Health Professions	May 17, 2021 – June 30, 2021	\$ 5,454.24 (\$ 43,138.08 annual)
Tina Young (New)	Title IX Coordinator	April 16, 2021 – June 30, 2021	\$16,551.54 (\$ 80,000.00 annual)



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Tuesday, May 11, 2021, 4:30 p.m.

**Southeastern Community College, 1500 West Agency Road, West Burlington, Iowa
Board Room (Room #AD-1)**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 Action Items

2.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

2.2 Approval of New Committee Member for Quality Faculty Plan

2.3 Industrial New Jobs Training Certificates (2021-1) Conagra

- 2.3.1 Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$1,495,000 Industrial New Jobs Training Certificates (2021-1)
- 2.3.2 Resolution Directing the Sale and Delivery of \$1,495,000 Industrial New Jobs Training Certificates, Series 2021-1
- 2.3.3 Resolution Authorizing the Issuance of \$1,495,000 INJT Certificates, Series 2021-1, and Providing for the Securing of Such Certificates for the Purpose of Carrying out an INJT Program Project designated as the 2021-1 Project

2.4 Re-Approve Facilities Plan (2022-2030)

2.5 Fiscal Year 2022 College Operating Budget

2.6 Fiscal Year 2022 Tuition

2.7 Second Reading of Board Policy 508 – Facilities and Planning

3.0 Accountability

- 3.1 President's Report
- 3.2 Financial Report
- 3.3 Facilities Update

4.0 Closed Session Pursuant to Section 21.5(1)(i), Code of Iowa/ Evaluation of President

5.0 President's Contract

6.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- June 10, 9 a.m., IACCT Board Meeting, IACCT Office
- June 11, 9 a.m., IACCT Office
- July 21-July 23, IACCT Annual Conference, Virtually
- September 3, 9 a.m., IACCT Board Meeting
- September 30 – October 2, ACCT Congress, Chicago, IL

SCC Board of Trustees meetings:

- Monday, May 17th, 4:30 p.m. for Special Board of Trustee's Meeting
- Thursday, May 27th, at 5 p.m. for Special Board of Trustee's Meeting
- Monday, June 14, 2021, 5 p.m. at West Burlington Campus
- Monday, July 12, 5 p.m. at Mt. Pleasant Center
- Monday, August 9, 5 p.m. at West Burlington Campus
- Monday, September 13, 5 p.m. at Keokuk Campus
- Monday, October 11, 5 p.m. at West Burlington Campus

Upcoming SCC Events:

- Tuesday, May 11, 2021, 7 p.m. HiSet Graduation, SCC Loren Walker Arena
- Wednesday, May 12, 2021, 8 a.m. - Employee Appreciation Breakfast, West Burlington Campus
- Wednesday, May 12, 2021, 11:30 a.m. - Employee Appreciation Lunch, Keokuk Campus
- Wednesday, May 12, 2021, 3 p.m.- Nurse Pinning – Keokuk, New Testament Christian Church, Keokuk, Iowa
- Wednesday, May 12, 2021, 5 p.m. – Distinguished Alumna Reception – Keokuk Campus
- Wednesday, May 12, 2021, 7 p.m. – Keokuk Campus Graduation – Keokuk Campus
- Thursday, May 13, 2021, 3 p.m. – Nurse Pinning – West Burlington – Loren Walker Arena
- Thursday, May 13, 2021, 5 p.m. – Distinguished Alumna Reception – West Burlington Campus – Memorial Auditorium
- Thursday, May 13, 2021, 7 p.m. – West Burlington Campus Graduation – Memorial Auditorium

SAVE the DATE:

- Thursday, September 16, 2021, Business After Hours – Murray Art Gallery, West Burlington Campus
- Thursday, September 23, 2021, Life After 5 – Keokuk Campus

7.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.

Darcy Burdette

Darcy Burdette, Board Secretary